



Slawburger Festival – Fayetteville, TN

3rd Weekend of April - April 15, 2017

www.slawburgerfestival.com

Application for Non-Profit Vendor Participation

Vendor Date: Saturday, April 15, 2017 Only

Non-Profit Vendor Fee - \$75

Electricity needed: (additional \$15 Fee for one outlet only) Yes ___ No ___

Generator - Yes ___ Decibel Meter Number _____ ; No ___

Booth will be open and ready for business during the hours of:

___ 9am to 5pm or ___ 9am to 9pm (This information is important to the placement of your booth.)

Booth Location: Booths will be designated by committee as appropriate for type of products or services provided. Please fill out form entirely as this information will assist in placement.

For Food Vendors:

- Each for-profit service or product must be approved by the committee. Turn in applications early for swift approval.
- Groups must bring heat source if needed.

Business/Organization Name: _____

Contact Person: _____

Address: _____

Cell Phone # _____ **Work Phone #** _____ **Email** _____

List ALL Items (Food & Nonfood) being sold or marketed with prices:

Return this form along with \$75 fee per booth space to the Main Street Office or by mail to P.O. Box 162 Fayetteville, TN 37334 by **4pm, Tuesday, March 15, 2017**. Remember to include an additional \$15 if requiring electricity.

Note: Fees will be doubled for applications submitted after this date however, applications will be accepted until one week before the Festival pending space available. Any changes to above list must be made and reapproved by the festival committee. Fee is nonrefundable once you have been approved to participate. If your application is not approved you will be notified and the fee will be refunded. The Festival Committee is not responsible for any damages that may occur during the festival including any tents or equipment. For questions, please call the Chamber of Commerce (433.1234) or Fayetteville Main Street (433.7006).

Contact Person Signature: _____

By signing this application I along with members of my organization understand and agree to abide by the enclosed Guidelines set forth by the Festival Committee and agree to participate in the festival on the date indicated above.

BOOTH FEE MUST ACCOMPANY THIS APPLICATION. PLEASE MAKE CHECKS PAYABLE TO Slawburger Festival, P.O. Box 162, Fayetteville, TN 37334 (Tax Deductible Due to Non-Profit Status)

Committee Use Only: Approved: ___ Not approved: ___ Reason: _____ Date Received _____
Assigned Location: _____ Permit Number _____ Paid _____ Payment Method _____ Payment Date _____



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Dear Slawburger Festival Vendor Participant:

The Slawburger Festival Committee would like to take this opportunity to thank you for your continued interest in Slawburger Festival in Downtown Fayetteville Tennessee. Businesses, organizations and individuals like you are very important in the success of the festival by providing events, products, food, and fun for the whole family.

Please be sure that everyone participating from your group/business is aware of the enclosed festival guidelines. Any group/business failing to abide by the guidelines and attached application will be asked to vacate the event. The festival committee reserves the right to deny the application of any business, group, organization, or individual.

The Fayetteville City Police will be manning the street barricades for the Slawburger Festival on Saturday. Your participation in the festival is very much appreciated. For questions, call the Chamber of Commerce 931.433.1234, or Fayetteville Main Street 931.433.7006 or by email at slawburgerfestival@gmail.com. The Slawburger Festival Volunteer Committee is working hard to ensure that the 2017 Slawburger Festival is even bigger and better than previous years.

- **Vendor Form Deadline: Tuesday, March 15, 2017 at 4:00pm**
- **Non-Profit Vendor Fee: \$75**
- **Additional \$15 if electricity is needed**
- **Make checks payable to Slawburger Festival**

Sincerely, Kristin Carter
Slawburger Festival Vendor Chair



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NON-PROFIT VENDOR GUIDELINES

- Vendors are responsible for bringing tents, tables, chairs, or anything needed for your booth.
- Please decorate your booth in an appropriate manner and keeping your product, service, or the “Slawburger” and “Downtown Fayetteville/Lincoln County in mind.
- Upon arrival on Saturday; Check in at the Information Booth on the east side of the Fayetteville Downtown Square near the bandstand to pick up your vendor permit. Only use booth space assigned by the festival committee. Permit must be visible at all times.
- Set up must be completed and ready for business by 9am Saturday – Festival activities will begin approximately 10am. **You may park on the square ONLY to load and unload your booth. Once you have unloaded vehicles must be moved immediately. Convenient parking lots are located on Market St E, Elk Ave N, College St W.**
- Booth space not to exceed 12’ x 12’. Vendor is responsible for bringing your own table, chairs and tents, if needed.
- As noted in the Booth Application, you may sell only items previously approved by the Festival Committee. Note: Any changes must be submitted to the Festival Committee in advance to allow time for approval.
- Organizations requiring electricity will be charged an additional \$15 fee. If electricity is needed, only ONE outlet may be used per booth and no power strips will be allowed.
- Restrooms will be available inside the Courthouse and portables located throughout the downtown area.
- The Slawburger Festival committee reserves the right to prohibit any written or visible materials that are deemed inappropriate.
- Use of the Slawburger Festival logo or name not allowed to be used on any items sold. The Slawburger Festival Committee reserves the sole rights to use the name and logo to promote the event.
- Slawburger Festival Committee does not provide vendor booth signs. Please bring any items, prices, or information you wish to be shown in your booth.
- No booths will be allowed to set up on sidewalk. With the support of City Ordinance: No. 200010, the Festival Committee has the authority to ask any unapproved vendors or groups that set up at the festival to leave. Any resistance will then be handled by the City Police Department. This task is not at all enjoyable but must be done to show fair treatment to organizations who have been approved. The Festival Area; Downtown, north to Monroe Street, south to 64 Bypass, east to Mulberry Avenue/Shelbyville Hwy intersection, west to Lincoln Avenue, is designated for the use of its businesses and for nonprofit fundraising during the festival. Please remember according to this ordinance, the festival committee has sole authority to regulate the placement of booths on city property during this weekend. A permit will be provided upon approval of your application. Permit must be displayed at booth.

NOTE: The festival committee also reserves the right to not approve an applicant that is not deemed appropriate or in keeping with the festival’s theme. Any group failing to abide by the guidelines and attached application will be asked to disassemble their booth and leave The Slawburger Festival Area.